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**STATE OF GEORGIA ADDENDUM**

**A signed and dated copy of this addendum must be attached to the academic catalog and enrollment agreement/graduate registration form of every Georgia resident enrolling at DeVry University.**

DeVry issues refunds to students who completely withdraw from all classes prior to completing a period of enrollment. A period of enrollment is defined as a semester or any discrete portion of a semester (session) in which classes do not overlap. Refund calculations are based on the date of withdrawal, the DeVry refund policy and the policy of the student's original state of residence. Of the amounts calculated, the one most favorable to the student is the refund issued. In all cases, policies are applied to tuition charged for the period of enrollment. Examples of refund calculations are available from the Student Finance Office.

**Georgia Minimum Refund Policy**

Students who cancel their application within 10 business days of submission are entitled to a refund of all monies paid. Students who have completed 50 percent or less of the session are entitled to a refund based on the proration of tuition and percentage of course completed at withdrawal, or as required by applicable state or federal laws and regulations if more favorable to the student.

**Fees**

Institutions that charge for fees, books and supplies which are in addition to tuition must refund any unused portion of the fees if a student withdraws before completing fifty (50) percent of the period of enrollment except for:

- Items that were specially ordered for a particular student and cannot be used or sold to another student
- Items that were returned in a condition that prevents them from being used by or sold to new students
- Non-refundable fees for goods and/or services provided by third party vendors

**Grievance policy**

Student has the right to appeal all unresolved matters or the final institutional decision to:

The State of Georgia Nonpublic Postsecondary Education Commission  
2082 East Exchange Place, Suite 220, Tucker, GA 30084  
770.414.3300 | gnpec.org

**My signature below certifies that I have read and understand the information contained in this addendum and that I have received an exact copy.**

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<b>Student's Name (print)</b>	<b>Student's Signature</b>	<b>Date</b>
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<b>Advisor's Signature</b>	<b>Date</b>
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