

# DeVry University Deployment Policy

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## Overview

DeVry University (DeVry) recognizes the many hardships military personnel and their families face every day. We understand that military students who are deployed away from their homes, families, and their permanent duty stations may experience difficulties completing their educational goals and campus/online class requirements.

DeVry encourages military students to continue their education and assures them that DeVry will remain flexible and responsive to their needs. In support of our deployed students, we have adopted the following deployment policy for all Active Duty, Reserve, and National Guard students deployed or participating in required training. For this policy, qualifying service in the US Armed Forces includes the following: active duty, active duty for training, or full-time National Guard duty under federal or state authority. Additionally, state Reserve and Guard required training applies to mandated state training for more than 14 consecutive days.

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## Academic Considerations Regarding Deployment

The student or designated officer in the student's chain of command must notify the student's student support advisor or the Registrar's Office of a deployment situation that would require special consideration.

Upon receipt of appropriate supporting documentation, students enrolled in a program of study at DeVry will have their degree placed on military hold from the point of deployment or start of temporary duty (TDY, TAD) to ensure ability to track and enforce the academic deployment policy requirements.

Students are encouraged to provide notification as soon as possible so that all necessary updates and/or adjustments can be made in a timely manner.

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### **Student Account Considerations Regarding Deployment**

Collection of any outstanding account balance will be deferred during the eligible deployment period. Appropriate supporting documentation is required and will be forwarded to the Student Account Center by the academic/support advisor or the Registrar's Office. Student Central must also receive notification of the student's deployment status.

### **Student Finance Considerations**

Under the Servicemembers Civil Relief Act (SCRA), students currently serving on active duty are eligible to have their interest rate lowered to 6 percent on all federal and private loans borrowed prior to active-duty military service.

Student Central must advise the student how to confirm their receipt of the lower interest rate for federal student loans and how to request the lower interest rate for private student loans. In addition, students must be advised on how to request deferment of their Federal Direct loans based on their deployment status.

In addition, if the student has Federal Perkins loans and/or loans through DeVry's institutional loan program, Student Central must notify the appropriate loan administrator of the student's deployment status.

For additional details, please reference the Consumer Financial Protection Bureau's student loan guide for servicemembers, which may be found here: [https://files.consumerfinance.gov/f/201210\\_cfpb\\_servicemember-student-loan-guide.pdf](https://files.consumerfinance.gov/f/201210_cfpb_servicemember-student-loan-guide.pdf)

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### Account Adjustments for Military Service

In accordance with [Public Law 117-328, Section 3691A](#), DeVry University will apply a military service adjustment upon the student's military service withdrawal. The adjustment will refund the full amount of the session's tuition and fees after all applicable tuition refunds have been processed so the student can focus on their military service while he/she is deployed.

Example: Student withdrew in week 4 of the session; student did not opt out of the eBook fee and made a cash payment to their student account\*. (Please note this example is for illustrative purposes only.)

Description	Charges	Payments
Original Tuition	\$1000.00	
Student Service Charge	\$40.00	
Original Course Resource Fee	\$60.00	
eBook Fee	\$40.00	
Student Payment		\$480.00
Tuition Refund		-\$238.00
Remaining Balance Before Military Service Adjustment		\$902.00
Military Service Adjustment		-\$902.00
Student Refund		-\$480.00
Final balance for withdrawn session		\$0.00

\*Student's military adjustment will apply to all remaining tuition and fees after the university's standard tuition refund policy is applied regardless of any student payments, benefits, or financial aid applied to their student account.

### Academic Considerations Upon Return

In accordance with the servicemember readmission requirements set forth in 34 CFR 668.18:

- Students returning from military service who indicate they wish to be readmitted will be readmitted into the same academic program in which they were last enrolled. If that program is no longer offered, students will be offered the opportunity to enroll into a program that is most similar to their previous academic program, unless the students request to be transferred to a different program. The number of credit hours that were previously applied to the students' academic program will not change, unless students transfer to another program.

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### Academic Considerations Upon Return, continued

- When students returning from military service indicate an interest in resuming their academic studies, the student will be readmitted into the first enrollment period for which coursework applicable to their degree program is available.
- Students will be readmitted into the same program of study with the same academic standing they had at the time of their departure. Students whose academic standing was a dismissed status at the time of their last enrollment are required to submit an academic appeal to an appropriate academic administrator for approval.

Where degree requirements have changed during a student's absence, the student's student support advisor will assist the student in determining appropriate course substitutions that will allow the student to complete their program in a timely manner. Furthermore, changes to the program may have occurred resulting in the need for additional requirements, including but not limited to, academic and administrative requirements; practicums; technology specifications; documentation of specific elements of students' personal health status provided by their healthcare providers; and pre-employment screenings such as, but not limited to, criminal background checks, drug and/or alcohol testing, physical and/or psychological examinations and credit checks. Before registering for courses, the student's student support advisor will assist students in identifying additional changes to the academic program.

Note: For certain degree programs, there may be a need to review or validate course or program competencies prior to permitting a student to reenter into a course or practicum. This will be determined by the Academic faculty or Dean of Academic Affairs.

Institutions are only required to readmit servicemembers under the criteria outlined in 34 CFR 668.18 if the following conditions are met:

- Cumulative absence for military service cannot exceed 5 years.
- Intent to return to the institution must be declared within 3 years of completion of military service unless the student is recovering from injury in a hospital or other facility, in which case the student has 2 years from their recovery to declare intent to return.
- Readmission requirements do not apply if the student has a discharge characterized as dishonorable or due to bad conduct.

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### **Financial Considerations Upon Return**

In accordance with the servicemember readmission requirements set forth in 34 CFR 668.18:

- If the student is readmitted to the same program of study, he/she will be assessed the same tuition and fee charges that would have been assessed for the academic year during which the student left school. If there is a more beneficial rate available for the same program of study, the student will be assessed the most beneficial rate.

This requirement is in place for the first academic year of return to the institution. The Department of Education defines the minimum standards for an academic year for an undergraduate credit hour program as follows: at least 30 weeks of instructional time and a minimum of 24 credit hours. At DeVry University, the academic year is two semesters in length.

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