

# HEALTHCARE ADMINISTRATION

Specialization: Healthcare Management



## ABOUT THIS DEGREE PROGRAM

### DIGITAL HEALTH CORE

DeVry University's Digital Health Core program is designed to help students develop a set of interdisciplinary skills for today's rapidly evolving health information field. Courses explore principles used throughout the healthcare ecosystem and provide students hands-on experience working with industry-standard software systems.

### IS THIS PROGRAM FOR YOU

This program is designed to prepare you for administration roles in the healthcare industry and help you develop the knowledge and skills to support healthcare organizations be more effective in providing care to patients.

### A PROGRAM TO FUEL YOUR FUTURE

This specialization can help prepare you to play an important role in areas such as healthcare policy, managed care, insurance, information systems or finance and strongly emphasizes health services as well as administrative skills, helping you build a broad range of abilities and gain a greater understanding of the business and management side of healthcare administration.

## CAREER OPPORTUNITIES

Graduates of DeVry's Healthcare Administration program with a specialization in Healthcare Management may consider, but are not limited to, the following careers:

- Project Manager
- Program Manager
- Practice Administrator
- Health Services Coordinator
- Office Manager

## WHAT YOU'LL LEARN

### ESSENTIALS

- Communicate methods and findings
- Solve complex problems
- Apply appropriate technologies
- Collaborate in a dynamic work environment
- Analyze financial and business-related data

### DIGITAL HEALTH CORE

- Learn medical terminology to read and understand medical documentation
- Review medical data to ensure quality and integrity
- Audit records to ensure compliance with standards
- Examine legal and regulatory issues in healthcare
- Study US healthcare delivery systems and processes
- Explore healthcare reimbursement and payment methodologies

### PROGRAM

- Apply managerial & cost accounting strategies
- Select and apply methods to summarize data, identify patterns, and make predictions.
- Allocate financial and human resources, manage risk, and analyze business opportunities
- Become familiar with legal and ethical issues of healthcare services with understanding of legal relationships among providers, payers and patients, and issues of professional liability.
- Apply basic project management techniques through project planning software
- Explore health insurance products and managed care approaches to the financing and delivery of healthcare services in the United States.

### SPECIALIZED

- Analyze privacy, security and confidentiality policies and procedures
- Identifying revenue cycle steps using a flow-chart for claims management, along with creating an HIM department operating budget for the next fiscal year
- Study political, social, economic and technological influences that underlie U.S. policy-making processes as well as cultural values and beliefs regarding health
- Apply management theories to make organizational planning and staffing decisions

## QUICK FACTS

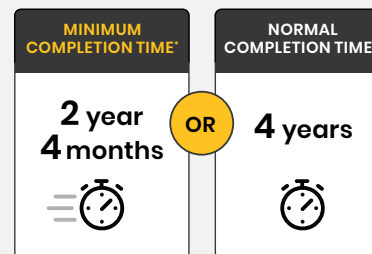
**121**  
CREDIT HOURS  
minimum credit hours  
required for graduation

**28%**  
GROWTH  
nationally from 2022-2032 for employment  
of Medical and Health Services Managers<sup>1</sup>

## PROFESSIONAL DEVELOPMENT

### ACHE HIGHER EDUCATION NETWORK

Our Bachelor's in Healthcare Administration Degree Program has been designated as a participant in the American College of Healthcare Executives (ACHE) Higher Education Network (HEN). With this designation, learners in this program can access resources and tools that enhance networking opportunities, access to continuing education, and exposure to current healthcare management issues.



### ACCELERATE ON YOUR SCHEDULE

Choose the schedule that best fits your goals and commitments. You can earn your **Bachelor's Degree** in as few as **2 years 4 months**.\*

Or, follow a normal schedule and complete your program in 4 years.\*\*

\* Minimum completion time does not include breaks and assumes 3 semesters of year-round, full-time enrollment in 14-20 credit hours a semester per 12-month period.

\*\* Normal completion time includes breaks and assumes 2 semesters of enrollment in 14-20 credit hours per semester per 12-month period.

<sup>1</sup> <https://www.bls.gov/ooh/management/medical-and-health-services-managers.htm>. Growth projected on a national level. Local growth will vary by location. BLS projections are not specific to DeVry University students or graduates and may include earners at all stages of their career and not just entry level.

## Healthcare Administration | Healthcare Management

### ESSENTIALS

**47**  
CREDIT HOURS

#### COMMUNICATION SKILLS

ENGL112 Composition  
ENGL135 Advanced Composition

*One of*

SPCH275 Public Speaking  
SPCH276 Intercultural Communication

#### HUMANITIES

LAS432 Technology, Society, and Culture

*One of*

ETHC334 Diversity, Equity and Inclusion in the Workplace  
ETHC445 Principles of Ethics

#### SOCIAL SCIENCES

ECON312 Principles of Economics  
SOCS18 Culture and Society

*One of*

SOCS325 Environmental Sociology  
SOCS350 Cultural Diversity in the Professions

#### MATHEMATICS AND NATURAL SCIENCES

BIOS105 Fundamentals of Human Anatomy and Physiology  
MATH114 Algebra for College Students  
MATH221 Statistics for Decision-Making

#### PERSONAL AND PROFESSIONAL DEVELOPMENT

CARD205 Career Development  
HIT101 Professional Skills for Healthcare

### DIGITAL HEALTH CORE

**12**  
CREDIT HOURS

#### DIGITAL HEALTH CORE

HIT111 Basic Medical Terminology  
HIT125 Electronic Health Records and Digital Health  
HIT223 Medical Ethics, Compliance and Patient Privacy  
HIT235 Health Insurance Billing and Reimbursement

### PROGRAM

**47**  
CREDIT HOURS

#### PROGRAM FOCUS

ACCT212 Financial Accounting  
ACCT360 Managerial Accounting  
BIAM110 Introduction to Business Analytics  
BUSN115 Introduction to Business and Technology  
HSM210 Medical Office Administration  
HSM310 Introduction to Health Services Management  
HSM320 Health Rights and Responsibilities  
HSM330 Health Services Information Systems  
HSM340 Health Services Finance  
HSM420 Managed Care and Health Insurance  
MGMT303 Principles of Management  
MGMT404 Project Management

#### SENIOR PROJECT

BUSN460 Senior Project

### SPECIALIZED

**15**  
CREDIT HOURS

#### HEALTHCARE MANAGEMENT

HIM377 Cybersecurity and Data Privacy in Healthcare  
HIM410 Health Information Financial Management  
HSM410 Healthcare Policy  
MGMT410 Human Resource Management

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