

# BUSINESS ADMINISTRATION

Specialization: Human Resource Management



## ABOUT THIS DEGREE PROGRAM

### BUSINESS CORE

#### A FOUNDATION IN BUSINESS

This program features a series of essential Business Core courses to help build interdisciplinary skills critical to workplace

success. These courses introduce students to key disciplines that support business careers and cover concepts related to general business principles, including accounting, marketing, management and the analytic skills that inform business decision-making.

#### A PROGRAM TO FUEL YOUR FUTURE

In this specialization, you'll learn leadership, human resource management, labor relations and conflict management theories and techniques to improve organizational performance through planning and staffing decisions and training and development programs.

#### IS THIS PROGRAM FOR YOU?

Do you want to play an important role in developing organizations' staffing plans, benefit management practices, hiring practices and training and development programs? If so, this program could be the right fit for you.

## CAREER OPPORTUNITIES

Graduates of DeVry University's Business Administration program with a specialization in Human Resource Management may consider, but are not limited to, the following careers:

- Administration Assistant
- Administration Services Manager
- Employee Benefits Specialist
- Employee Relations Manager
- Human Resource Generalist
- Human Resource Information Systems Specialist
- Management Analyst Consultant

## WHAT YOU'LL LEARN

### ESSENTIALS

- Communicate methods and findings
- Collaborate in a dynamic environment
- Solve complex problems

### BUSINESS CORE

- Lead, manage and collaborate in diverse environments
- Explore basic analytical methods for data creation, collection and utilization
- Allocate financial and human resources, manage risk, and analyze business opportunities
- Evaluate and solve complex problems using numerical and qualitative data
- Use technology to develop business solutions to improve daily operations and long-term strategy

### PROGRAM

- Use managerial and cost accounting techniques to address business challenges
- Explore corporate finance principles and the practical tools necessary for effective financial planning and decision-making
- Understand economic fundamentals and real-world applications for effective planning in micro and macro contexts
- Utilize core project management principles to create essential documents for effective communication and project planning

### SPECIALIZED

- Develop solutions to personnel-related disputes and grievances
- Apply management theories to make organizational planning and staffing decisions
- Evaluate technology options used for managing the human resource function
- Produce a comprehensive business plan to guide strategy and operations

## QUICK FACTS

**124**  
CREDIT HOURS  
minimum credit hours  
required for graduation<sup>1</sup>

### ACCREDITATION MATTERS



We're proud to offer human resource management programs fully aligned with the Society for Human Resource Management (SHRM) HR Curriculum Guidebook and Templates. More information about SHRM is available at [www.shrm.org](http://www.shrm.org).

MINIMUM  
COMPLETION TIME\*

**2 years  
8 months**

OR

NORMAL  
COMPLETION TIME\*\*

**4 years**

### ACCELERATE ON YOUR SCHEDULE

Choose the schedule that best fits your goals and commitments. You can earn your **Bachelor's Degree** in as little as **2 years 8 months.\***

Or, follow a normal schedule and complete your program in 4 years.\*\*

\*Minimum completion time does not include breaks and assumes 3 semesters of year-round, full-time enrollment in 12-19 credit hours a semester per 12-month period.

\*\*Normal completion time includes breaks and assumes 2 semesters of enrollment in 12-19 credit hours per semester per 12-month-period.

<sup>1</sup> 127 for students enrolled at a New Jersey location.

Business Administration | Human Resource Management

ESSENTIALS

COMMUNICATION SKILLS<sup>1</sup>

ENGL112 <sup>2</sup>	Composition
ENGL135	Advanced Composition
ENGL216	Technical Writing
SPCH275	Public Speaking

HUMANITIES

LAS432	Technology, Society, and Culture
ETHC445	Principles of Ethics
HUMN303	Introduction to the Humanities

SOCIAL SCIENCES

LPSYC305 <sup>3</sup>	Motivation and Leadership
SOCS185	Culture and Society

Select one

LAWS310	The Legal Environment
SOCS325	Environmental Sociology

MATHEMATICS AND NATURAL SCIENCES

MATH114	Algebra for College Students
SCI228	Nutrition, Health and Wellness with Lab

Select one

MATH200	Quantitative Reasoning
MATH221	Statistics for Decision-Making

PERSONAL AND PROFESSIONAL DEVELOPMENT

CARD405	Career Development
COLL148	Critical Thinking and Problem-Solving

50  
CREDIT HOURS

BUSINESS CORE

BUSINESS CORE<sup>4,5</sup>

BIAM110	Introduction to Business Analysis
BIS155	Data Analysis with Spreadsheets with Lab
BUSN115	Introduction to Business and Technology
BUSN319	Marketing
COMP100	Computer Applications for Business with Lab
MGMT303	Principles of Management

Select one

ACCT207	Fundamentals of Accounting
ACCT212	Financial Accounting

21  
CREDIT HOURS

PROGRAM

PLANNING AND COMMUNICATION

BUSN315 <sup>6,7</sup>	Contemporary Business
BUSN379	Finance
ECON312	Principles of Economics

Select one

MGMT404	Project Management
PROJ404	Project Management for the Profession

26  
CREDIT HOURS

ELECTIVES<sup>8</sup>

Electives may be chosen from courses listed in the Course Descriptions section of the [Academic Catalog](#) provided they are not used to meet other graduation requirements and prerequisites are met. The following suggested electives ensure students meet prerequisite requirements and offer applied tech skills for today's business world. Qualifying prior college coursework not meeting other program requirements may be applied toward elective hours.

ACCT360	Managerial Accounting
BIS310	Compliance and Security Management
LEAD430	Consulting and Problem-Solving

SENIOR PROJECT

BUSN460	Senior Project
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SPECIALIZED

HUMAN RESOURCE MANAGEMENT

BUSN412	Business Policy
HRM320	Employment Law
HRM330	Labor Relations
HRM340	Human Resource Information Systems
HRM410	Strategic Staffing
HRM420	Training and Development
HRM430	Compensation and Benefits

<sup>1</sup>14 for students enrolled at a New Jersey location.

<sup>2</sup>Students enrolled at a New Jersey location take ENGL108 in lieu of this course.

<sup>3</sup>Students enrolled at a Nevada location must take POLI332 in lieu of this requirement.

<sup>4</sup>Students enrolled at a New Jersey location must also take BUSN369, BUSN412 and GSCM206 to fulfill this requirement.

<sup>5</sup>30 for students enrolled at a New Jersey location, where the additional credit hours satisfy the Elective course area requirement.

<sup>6</sup>Students attending a New Jersey location and selecting the Accounting major/concentration must take ACCT360.

<sup>7</sup>Students attending a New Jersey location and selecting the Human Resource Management major/concentration must take MGMT410.

<sup>8</sup>Students selecting the Human Resource Management major/concentration must take MGMT410.

28  
CREDIT HOURS

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