

2012-2013 ACADEMIC CATALOG SUPPLEMENT

DeVry University
15301 Ventura Blvd.
Sherman Oaks, CA 91403

March 2012

English as a Second Language (ESL) Program Description

The ESL program at DeVry University, Sherman Oaks is a pilot program initiated in July 2009 designed to serve international undergraduate and graduate students who have been accepted to the university and who need further development in their English-language skills in reading, writing, listening and speaking. ESL instructors apply second language teaching approaches in developing students' language skills and communication competencies essential in achieving academic and professional success.

Prospective students must enter the U.S. on a student visa and will be subject to SEVIS requirements.

Academic Admission Information

DeVry is authorized by Immigration and Customs Enforcement (ICE) to accept and enroll international students. Applicants should note that all instruction and services are provided in English.

General International Undergraduate Admission Policy

International applicants residing outside the United States and Canada who must be accepted prior to entering the country must:

- Meet the requisite age requirement, i.e., each applicant must be at least 17 years old by the first day of classes.
- Have earned one of the following educational credentials from a DeVry University recognized organization: a high school diploma or equivalent, a General Educational Development (GED) certificate (completed in English) or a post-secondary degree recognized as equivalent to a U.S. baccalaureate degree from a regionally accredited post-secondary institution.
- Demonstrate proficiency in basic college-level skills. Undergraduate applicants who place at the Foundations level in the DeVry University administered Reading, Writing or Math placement tests will be considered as inadmissible to the university.
- Meet the English-Language-Proficiency Admission Requirement.* All applicants to DeVry University whose native language is other than English are subject to this requirement. The following guidelines will be adhered to for students who are otherwise admissible to the university but who do not present evidence of meeting the English-Language-Proficiency Admission Requirement:
 - Students will be automatically admitted into the Sherman Oaks ESL curriculum as part of their academic program.
 - All students, regardless of their Writing and Reading scores, will be required to take the ESL placement test administered upon their arrival to the campus.
 - Students' scores on the ESL placement test will determine the appropriate ESL course in which they will initially be placed.
 - The English-Language-Proficiency Admission Requirement will be considered satisfied for those students who:
 - Place out of ESL036, ESL037, ESL046 and ESL047 on the requisite ESL placement test
 - OR**
 - Successfully complete the requisite ESL course(s) and the subsequent assessment test (see Assessment/Placement Process for ESL Courses).

See the Academic Catalog for complete details regarding general admission requirements.

General International Graduate Admission Policy

The following requirements for admission to DeVry University's graduate programs apply to international applicants residing outside the United States and Canada who must be accepted prior to entering the country.

- Applicants must hold a degree recognized as equivalent to a U.S. baccalaureate degree from a regionally accredited post-secondary institution.
- Applicants who meet baccalaureate degree requirements and whose undergraduate cumulative grade point average (CGPA) is 2.70 or higher (on a 4.00 scale) are eligible for admission.
- Applicants who meet baccalaureate degree requirements and whose undergraduate CGPA is below 2.70 must also achieve acceptable scores on the Graduate Management Admission Test (GMAT), the Graduate Record Examination (GRE), or the DeVry University-administered admission test. However, applicants whose native language is not English and who do not pass the Writing portion of the DeVry-administered test may qualify for admission under this pilot program provided they achieved at least the score required for undergraduate admission.
- Applicants must meet the English-Language-Proficiency Admission Requirement.* All applicants to DeVry University undergraduate and graduate programs whose native language is other than English are subject to this requirement. The following guidelines will be adhered to for students who are otherwise admissible to the university but who do not present evidence of meeting the English-Language-Proficiency Admission Requirement:
 - Students will be automatically admitted into the Sherman Oaks ESL plan as part of their academic program.
 - All students, regardless of their basis for admission, will be required to take the ESL placement test administered upon their arrival to the campus.
 - Students' scores on the ESL placement test will determine the appropriate ESL course in which they will initially be placed.
 - The English-Language-Proficiency Admission Requirement will be considered satisfied for those students who
 - Place out of ESL036, ESL037, ESL046 and ESL047 on the requisite ESL placement test
 - OR**
 - Successfully complete the requisite ESL course(s) and the subsequent assessment test (see Assessment/Placement Process for ESL Courses).

See the Academic Catalog for complete details regarding general admission requirements.

* English-Language-Proficiency Admission Requirement

All applicants to DeVry University undergraduate and graduate programs whose native language is other than English must demonstrate English-language-proficiency by providing evidence of one of the following:

- Submission of a U.S. high school diploma or GED certificate (completed in English).
- Submission of a high school diploma, or post-secondary degree or higher, earned at an institution in which the language of instruction was English.**
- Submission of a post-secondary transcript verifying completion of 12 semester-credit hours (30 semester-credit hours are required for graduate applicants) of baccalaureate-level (excluding remedial or developmental) courses with at least a C (70 percent) average from an institution in which the language of instruction was English.**
- Submission of an earned Test of English as a Foreign Language (TOEFL) score of at least 500 on the paper-based TOEFL, 173 on the computer-based TOEFL or 61 on the Internet-based TOEFL for undergraduate applicants or at least 550 on the paper-based TOEFL, 213 on the computer-based TOEFL or 79 on the Internet-based TOEFL for graduate applicants.
- Submission of an overall band score of at least 5.0 on the International English Language Testing System (IELTS) exam for undergraduate applicants or an overall band score of at least 5.5 for graduate applicants.
- Submission of an overall score of at least 4.0 on the International Test of English Proficiency (iTEP) Academic-Plus exam.

- Successful completion of all three levels of the Global Assessment Certificate program.
- Successful completion of the Comprehensive English Program - Level 5 through the GEOS Language Academy.
- Successful completion of an approved external Intensive English Program.
- Submission of documents demonstrating successful completion of a DeVry-recognized English as a Second Language (ESL) course at the intermediate-level for undergraduate applicants and advanced-level for graduate applicants.
- Completion of *either* of the following, with a grade of B (80 percent) or higher, from a DeVry-recognized post-secondary institution or community college:
 - The equivalent of DeVry’s freshman English composition course
 - Two or more baccalaureate-level English writing or composition courses
- Documents verifying at least two years’ service in the U.S. military.
- Having attained acceptable scores on a DeVry-administered English-language-proficiency exam.

DeVry-Administered English-Language-Proficiency Exam		
Test Name	Undergraduate Score	Graduate Score
CPT ESL Reading	≥74	≥90
CPT ESL Listening	≥65	≥75
CPT ESL Sentence Meaning	≥81	≥90
CPT ESL WritePlacer	≥3	≥4
Note: The minimum score must be achieved for all four tests to have passed the exam.		

Note: TOEFL and IELTS scores are valid for only two years.

***Students who submit a high school diploma or a post-secondary degree (or higher) from an institution in which English was the primary language of instruction may submit a letter from their school’s principal or registrar indicating the language of instruction at the school was English.*

Required Academic and Financial Documentation

DeVry is authorized by Immigration and Customs Enforcement (ICE) to accept and enroll nonimmigrant students and requires international applicants to submit certain financial and academic documentation before they will be considered for admission. To be considered for admission to DeVry and before an I-20 can be issued, international applicants must:

- Provide certified copies of acceptable documents demonstrating the required level of prior education. Such documents may include high school transcripts, leaving certificates, scores on approved examinations or college transcripts. Foreign diplomas and supporting foreign transcripts not written in English must be translated into English by a certified translator and may require review by an approved educational credentials evaluation agency at the applicant’s expense.
- Provide a notarized statement of financial support or a certified government sponsor letter indicating that tuition will be paid in advance of each term and that a sponsor will provide all necessary living expenses for the international applicant. (Form I-134 may be used.) International students cannot receive U.S. federal financial assistance, nor can they work legally in the United States without permission from ICE.
- Meet requirements outlined in *English-Language-Proficiency Admission Requirement*, if applicable.
- Meet all other DeVry admission requirements. International applicants residing outside the United States and Canada who must be accepted prior to entering the country must submit ACT/SAT scores, transcripts of prior college coursework, or acceptable documentation of prior mathematics and overall educational performance deemed appropriate for placement into the intended program. DeVry administered online math and verbal placement tests are available to international applicants who must test before entering the United States or Canada.

Applicants should check with their consulate or embassy for other pertinent requirements.

Assessment/Placement Process for ESL Courses

All undergraduate and international students admitted into the ESL program will take an ESL placement test upon arrival at the Sherman Oaks campus. The placement test consists of reading, writing, speaking and listening tasks in order to determine the student’s level of both receptive and productive English-language skills. The test will be administered by

personnel with extensive background in teaching ESL courses who are qualified to measure student competence level in the four skills. The following guidelines will be applied according to the placement test results:

- Students' scores on the ESL placement test will determine the appropriate ESL course in which they will be placed.
- Undergraduate students who test out of ESL-036, ESL-037, ESL-046 and ESL-047 on the requisite ESL placement test OR who successfully complete the requisite ESL course(s) and the subsequent assessment test will be considered as having satisfied the English-Language-Proficiency Admission Requirement. No further ESL coursework will be required.
- Graduate students who place standard on the DeVry University administered Writing test and beyond ESL-036, ESL-037, ESL-046 and ESL-047 on the requisite ESL placement test will be considered as having satisfied the English-Language-Proficiency Admission Requirement. No further ESL coursework will be required.
- Graduate students who place skills development on the DeVry-administered Writing test must take ESL-036, ESL-037, ESL-046 and ESL-047 prior to taking ENGL510 (Foundations of Professional Communication). Concurrent enrollment in an ESL course and ENGL510 will be allowed in the final session of the four-session sequence.

At the completion of the ESL course(s), students will be re-evaluated to measure their competence in each of the four English-language skills. The evaluation will determine whether students have successfully completed the requirements of their ESL level and what, if any, further ESL courses or skills development courses are needed prior to moving into the Standard English curriculum for their specific program of study. Final assessment scores will be the same for undergraduate and graduate students. However, graduate students will enroll in ENGL510 upon completing ESL-046 and ESL-047.

Overview of ESL Curriculum

The ESL program offers two levels of courses: Intermediate and Advanced. Courses will be offered in a session-based format with two separate courses at each of the levels.

Intermediate: ESL036 and ESL037

Advanced: ESL046 and ESL047

The credit hours earned in ESL courses are used in determining satisfactory academic progress and in determining grade level. The grades earned in ESL courses are not used in determining grade point averages. If a student takes an ESL course for the first time and does not pass it, the student is placed on academic warning. Students who have not passed an ESL course after the second attempt, and students who attempt but do not pass an ESL course while on academic warning for any reason, are dismissed. However, students may appeal an academic dismissal as noted in the Academic Catalogs.

The sequence in which ESL courses are taken does not vary. Credit hours listed are semester hours as defined by the National Center for Education Statistics and refer to the number of credit hours awarded for the course.

Contact hours relate to time spent in class each week. DeVry reserves the right to alter the total number of contact hours as listed in the course descriptions for reasons including, but not limited to, the following: occurrences beyond DeVry's control, holidays, special institutional activity days and registration days.

ESL-036 Intermediate ESL I—10 contact hours, 5 credit hours

This course provides instruction in reading, writing, listening and speaking for both academic and nonacademic settings. The course covers punctuation, mechanics and grammar topics such as verb tense and voice, adjectives and noun clauses. Students also focus on developing reading, vocabulary and comprehension skills, and on producing well-organized and grammatically correct multi-paragraph essays. Speaking and listening skills, and planning and delivering short oral presentations, are emphasized. / 10-5

ESL-037 Intermediate ESL II—10 contact hours, 5 credit hours

This course addresses grammar topics such as verbs, adverbs, modals, gerunds, infinitives, direct objects, mechanics and punctuation. Reading strategies – including vocabulary and comprehension skills – are addressed, as are process methods for composing well-organized and grammatically correct multi-paragraph essays. Additionally, students focus on improving listening and public speaking skills. / 10-5

ESL-046 Advanced ESL I—6 contact hours, 3 credit hours

This course focuses on students’ ability to speak and write English effectively in academic settings, and reviews major grammar concepts and terms. Attention to audience, thesis statements, supporting evidence, the writing process, assessing written work and providing feedback to peers are emphasized. Also covered are note-taking and creating outlines for – and delivering – oral presentations. / 6-3

ESL-047 Advanced ESL II—6 contact hours, 3 credit hours

This course builds on students’ ability to effectively plan and write a traditional five-paragraph essay. Specifically addressed are thesis statements, supporting evidence, logic and conclusions, and peer review. Students also learn basic research skills (paraphrasing, quoting and source documentation) and apply them to a short research paper. The course concludes with an oral presentation of the research essay, including visual aids. / 6-3

Concurrent Enrollment in Certain Academic Courses

Students requiring ESL coursework must enroll in appropriate ESL courses every session until their ESL requirements have been successfully completed.

Students in the ESL program may take certain academic courses (and any associated labs) concurrently with approval from the ESL faculty. Due to the additional coursework, it will be necessary for some students to extend their programs which will increase the length of the program of study and the total program cost.

- Undergraduate Concurrent Courses—Undergraduate students taking the ESL courses can be concurrently enrolled in the following DeVry courses, provided prerequisites have been met:

COLL148	MATH032 MATH092 MATH102 MATH104 MATH114 MATH190 MATH221	COMP100 COMP129	SCI204 SCI214 SCI228	ECET100 ECET110
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- Graduate Concurrent Courses—Graduate students taking the ESL courses can be concurrently enrolled in the following Keller courses, provided they have successfully completed MATH400 if required:

MATH533 ECON545 BSOP588	MIS535	FIN504	PROJ586
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Financial Information (Tuition and Fees)

Effective Beginning July 2012

A \$40 application fee is required of all applicants. The application fee should be paid at the time of application. The application fee is refundable if the application is canceled within the cancellation period as defined in the pertinent Academic Catalog. The balance of the student’s first semester tuition payment is due and payable prior to the start of class. Payment is also due and payable prior to the start of class for those using DeVry’s interest bearing loan program. Refund information appears in the pertinent Academic Catalog.

Although the ESL sequence of courses are at the undergraduate level, they are available to both graduate and undergraduate students. ESL courses are charged at the undergraduate tuition rate for the Sherman Oaks campus. Both undergraduate and graduate students enrolled in ESL coursework will be charged the following undergraduate tuition rates, effective July 2012:

- Tuition for Credit Hours 1-6: \$609
- Tuition for Credit Hours 7 and Above: \$365

Graduate students will be charged the published graduate tuition rate for graduate courses.