

## MILITARY DEPLOYMENT POLICY

DeVry University recognizes the many hardships military personnel and their families face everyday, especially during this time of uncertainty. We understand that military students who are deployed away from their homes, families, and their permanent duty stations may experience difficulties completing their educational goals and campus/online class requirements.

DeVry University encourages military students to continue their education and assures them that DeVry University and the Keller Graduate School of Management will remain flexible and responsive to their needs. In support of our deployed students, we have adopted the following deployment policy:

1. Active Duty, Reservists and National Guard students currently enrolled in a degree program at DeVry University or the Keller Graduate School of Management will have their degree status placed on “hold-military obligation” from the point of deployment or start of temporary duty (TDY, TDA) if the temporary duty exceeds 30 successive days of duration.
2. DeVry and the KGSM will defer collection of tuition, book and miscellaneous fees while in a deployed status as a result of a military actions or commitment that would result in the student being unable to complete or participate in their required class studies.
3. To qualify, eligible service members who have been called to active duty or deployed from their normal duty stations must fall within the guidelines listed below:
  - Students must be in good standing in their class and be receiving a passing grade at the time of deployment.
  - Student must have meet required attendance requirements.
  - Students must inform their Registrar as soon as possible after receiving notification of deployment or movement due to military necessity.
  - Whenever possible students must provide supporting documentation, such as military orders, to support their withdrawal from class.
4. Upon release from military service, student must return to class within 60 days (based on deployment orders or service contract) to qualify for the DeVry Military Grant.

## DeVry/Keller Military Service Grant Procedure

1. A grant is available to service-eligible military students who have been deployed or assigned to temporary duty (TDY, TDA), if the temporary duty exceeds 30 successive days of duration, who resume their DeVry/Keller studies within 60 days of release from military service.
  
2. The amount of the grant is equal to the net amount of tuition charged for the term of interrupt less any federal or state grant assistance applied to tuition for the resuming term. The DeVry Military Grant is to be used during the first term the student resumes.
  
3. The DeVry Military Service Grant, when combined with other grant, loan, and/or work assistance for the term, may not exceed a student's unmet need. If need is exceeded, self-help assistance is to be reduced to ensure need is not exceeded, followed by grant assistance, if necessary.

Below are examples of how this Grant is to be applied to a student's account:

### Example One

Term of Interrupt	Tuition	\$2,500
	Tuition Adjustment	(\$625)
	Net Tuition	\$1,875

### Resume Term (Scenario 1)

Tuition		\$2,500
Pell (or other grants)		(\$1,025)
Remainder		\$1,475
DeVry/Keller Military Grant		(\$1,475)
Balance		\$0

### Resume Term (Scenario 2)

Tuition		\$2,500
Pell (or other grants)		(\$0)
Remainder		\$2,500
DeVry/Keller Military Grant		(\$1,875)
Balance		\$ 625

In the first scenario, the amount of the DeVry Military Grant is the remainder after grants are deducted from tuition (not to exceed the net tuition for the term of interrupt). In the second scenario, since the student received no grants for the

resume term, the amount of the DeVry Military Grant is the net tuition for the term of interrupt.

**Example Two**

Term of Interrupt	Tuition	\$1,500
	Tuition Assistance	(\$1,500)
	Tuition Adjustment	(\$450)
	Net Tuition	(\$487)

*Credit balance of \$487 is returned to the TA Office. In the case of guaranteed payment, the credit balance is returned to the student.*

Resume Term (Scenario 1)	Tuition	\$1,500
	Pell (or other grants)	(\$0)
	Remainder	\$0
	DeVry/Keller Military Grant	(\$1,050)
	Tuition Assistance	(\$1,500)
	Balance	(\$1,050)

*Credit balance of \$1,050 is returned to the TA Office.*

Resume Term (Scenario 2)	Tuition	\$1,500
	Pell (or other grants)	(\$1,013)
	Remainder	\$487
	DeVry/Keller Military Grant	(\$487)
	Tuition Assistance	(\$1,500)
	Balance	(\$1500)

*Credit balance of \$1,013 returned to the student. Credit balance of \$487 returned to the TA Office.*

In the first scenario, since the student received no grants in the resuming term, the amount of the DeVry Military Grant is the net tuition for the term of interrupt. In the second scenario, the amount of the DeVry Military Grant is the remainder after grants are deducted from tuition (not to exceed the net tuition for the term of interrupt). Whether or not the refund is returned to the student or TA Office depends upon the conditions specific to that student's program. The interrupt and refund teams will confirm all refunds with the appropriate campus contact.